The Scheduler

Deadlines:

http://registrar.oregonstate.edu/scheduling-deadlines

Spring term 201903
Classes Begin: April 1, 2019

Summer term 202000
Registration Begins: April 14, 2019
Classes Begin: See Summer Schedule

Fall Term 202001
Banner Locked: Mid-March
Registration Begins: May 19, 2019
Classes Begin: Sept. 25, 2019

Classroom Updates

Peavy Hall is scheduled to be ready for classes starting Spring 2020.

The LEGO Memorial Union replica in the photo above is located in the OSU Memorial Union. It's worth checking out in person. The detail is amazing!

Banner vs. Canvas terminology

Cross listing can be kind of confusing… the way we do it in Banner is to tie courses together, usually when it's taught at the same day/time/room/instructor – this helps ensure that capacity in a room is not breached, and that the instructor does not end up with too many students for a course.

Canvas also uses the terminology "cross listing" as a way to tie together multiple sections of the same course, such as WR 121. This is also referred to as 'combining'.

We receive a lot of email and phone calls asking us to cross list already cross listed sections, because the Canvas helpline direct folks to us.

The off-site Canvas helpline is more for technical issues with the program. If an instructor needs help combining sections they need to contact canvas@oregonstate.edu. Lynn Greenough and Tasha Biesinger are the Canvas administrators here on campus, and are the best people to talk to when having issues combining sections.

https://learn.oregonstate.edu/canvas

We've Moved!

The scheduling office has moved. We are still in the Office of the Registrar, but have swapped rooms with the Programming Pod. if you are in the area come by and say "Hi".

Photos by Sara Hoyt

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Course Adds

One of the fields on the new course add form that frequently gets filled out incorrectly is:

Is this section taught at the same time with another one?" No Yes

This is for sections that are to be cross listed. If you answer yes, use the next space to provide the name of the other class that will be added on a separate request. OR list the course and CRN of an existing section that the new one will be cross listed with.

"What should the internal max be?" is also for cross listed sections. This is to let us know the total amount of seats for both sections. The number needs to be the same, or greater than, the largest capacity given on a single section.

If you are not cross listing a section, you do not need to fill in the internal max field.

Carson's Corner

Non-traditional course offerings are learning experiences that provide unique opportunities for students, but may be structured in a way that precludes them from being offered as part of a traditional 10 week term. Examples of these offerings include faculty-led study abroad programs, summer 'sessions' and courses that offer curriculum not suited for a full length term. **Effective immediately and without regard to previous arrangements, non-traditional courses must adhere to published dates or they will NOT be scheduled.** If there is a verifiable and bona fide reason that prevents the course from meeting within published dates, contact the Schedule Desk to evaluate and make final determination for schedule exceptions on a case by case basis. Adhering to published dates of instruction is vital to maintaining accreditation standards and complying with federal regulations; course offerings with dates that deviate without approval present considerable risks for OSU. These risks center around aid disbursement, return of Title IV Funds, and structuring courses to fit federal standard term requirements. More detailed information regarding non-traditional course offerings is available on the non-traditional course offerings webpage. If you have further questions, please contact schedule@oregonstate.edu.

- Carson Hoffman, Scheduling